



## **HCHS/SOL ANCILLARY STUDIES for NIH “K Awards”**

### **Submission Guidelines**

(24May2019)

#### **K Award Proposals Involving Manuscript Preparation Only**

An Ancillary Study proposal for a K Award that primarily involves manuscript writing and does not propose to collect additional data from HCHS/SOL participants nor new biospecimen data does not require the usual Concept Proposal followed by a Full Proposal. Instead the investigator must submit a brief cover letter listing the sponsor, primary mentor, proposed K Award submission date and at least one approved manuscript proposal (the proposal is done through the study website portal), please reference the assigned MS# in the memo. Description of other manuscript proposals to be developed would be welcome.

The cover memo should be submitted via the HCHS/SOL web port Ancillary Studies Proposal Submission page with a clear subject line (Concept Proposal for K Award) and in the memo the approved manuscript number should be referenced.

#### **K Award Proposals Involving Collection of New Data and/or New Biospecimen Data**

K Award proposals that involve the collection of additional data from HCHS/SOL participants and/or new biospecimen data require the submission of a Full Proposal after the concept has been approved by the Steering Committee.

If a major part of the K Award application will involve manuscript writing, submission of an approved Manuscript Proposal may also be required, please reference the assigned MS# in the initial concept memo.