



## Consortium Liaison Policy

The HCHS/SOL liaison is usually the person who brings the proposal to the HCHS/SOL Steering Committee for approval or is the sponsoring PI, or a person named by the sponsoring PI.

The responsibilities of the liaison include:

- 1) ensuring and facilitating adherence to HCHS/SOL general policies, including publications and ancillary studies policies;
- 2) facilitating the transfer of data to the consortium for approved manuscript proposals; and for data harmonization where appropriate;
- 3) generally, being the primary reviewer for consortium proposals/manuscripts for the Publications Committee, although in some cases there may be other reviewers as well;
- 4) ensuring there is appropriate representation of HCHS/SOL investigators on manuscripts, and obtaining HCHS/SOL co-author nominations to conform with agreed up number of slots; and
- 5) keeping HCHS/SOL informed of papers arising from the consortium that use HCHS/SOL data.