



HCHS/SOL Visit 2- Personal Identifiers IDE/IDS- QxQ

General Instructions

The participant's name, address, phone and social security number are confidential data items that are recorded on the HCHS Personal Identifiers Form (IDE). As part of informed consent study participants indicate their willingness to voluntarily provide this confidential information, as well as equivalent information for contacts HCHS is authorized to approach to locate the study participant if necessary. The HCHS also requests the *voluntary* disclosure of the participant's social security number for purposes of medical record linkage and verification. If provided, the social security number also is recorded on the Personal Identifiers Form which is stored as a secure, encrypted database file separately from the other study information.

The information collected on this form is a sign of the trust placed by the participant in the HCHS, and in our commitment and ability to protect this confidential information. It is also information that is critical to our ability to re-contact the HCHS participants and to conduct a long term follow-up of a population known to be mobile. An additional purpose of the information on the participant's place of residence is the ability of the HCHS to convert the addresses to a code defined by longitude and latitude that will then be used to estimate aggregate information of the area of residence of the participant.

For HCHS Visit 2

The IDE form will be prefilled by the new data management system (CDART). The system will use Baseline-IDE and/or AFU-CIE to complete those fields previously collected in baseline visit and updated during subsequent annual follow up interviews. It is important to verify every field by asking the question and allowing the participant to give an answer. **Do not read** the information present in the form to the participant. Allow them to provide the information again. Modify and record any changes to this information as needed. The goal is to have at least two valid phone numbers for the participant, a full current mailing address, and contact information for local individuals who can always help locate or ascertain the vital status of the participant.

QxQ Instructions

A. Identifying information

It will be common for participants to be members of the same household and to be related to each other. Because it is possible that offspring are given a parent's name and because many Hispanic surnames are quite common it is important to fully identify each study participant. The study's ability to protect confidentiality and also the completeness of follow-up will be critically dependent on our ability to uniquely identify each individual.

- Q1. Record the respondent's preferred title, the first, middle and paternal names, as well as the maternal last name as commonly used by Hispanics/Latinos. Do not use abbreviations for names. Ask the men if they use an extension (or suffix) to their name such as Sr. or Jr.
- Q2. Social security number. After checking on the Itinerary Form whether the participant prefers to use Spanish or English, hand the corresponding response card / disclosure statement to the participant. Read aloud the first part of the script while handing the card to the participant. Ask participant to review the statement as you read it aloud. Read it slowly, allowing enough time for the participant to review the statement. Ask if the participant has questions about this statement or any reservations about providing a social security number.

If the participant hesitates, mention that providing a social security number is entirely voluntary and that there are no penalties or consequences to not providing a number. If asked about the purpose of the social security number in the study, indicate that it will only be used to link with health data made available by health care providers and government agencies that prepare health reports.

After reading the statement, ask if the participant has a social security number. If ‘yes’, proceed to Q.2a otherwise skip to Q.3.

If the participant does not provide a social security number (but answers ‘Yes’ for Q2) use CDART Notelog to indicate the “Refuse” for this question.

If the participant mentions that his/her SSN is an Individual Taxpayer Identification number (ITN) or is for purposes of work (or uses equivalent wording that suggests that the SSN is *not* genuine), thank the participant and indicate that we don’t need to have that number in our records. Answer ‘No’ for Q.2 and proceed to Q3.

- Q3. Do you have a driver’s license issued in a U.S. state or Puerto Rico?
 If yes ask if they are willing to disclose the number in Q.3a. If they refuse to provide the number then notelog the refusal in the CDART system.
 If No, don’t know/not sure or refused Go to Q4.

B. Participant’s address and telephone

Read the script as shown and if the respondent has no questions proceed to ask for the current home address. As noted on page 3 of the IDE form, if the participant has more than one residence or lives at more than one location, ask the participant to provide the address where she/he lives most of the time. It is important to obtain and record a complete and accurate address.

- Q4. Current home address has been parsed into ten major components: How to use each component is listed below. (All other addresses have the same components.) Pertinent fields should be completed only when necessary. Other fields should remain blank.

Description is the same for Q14, Q19 and Q24

Address Component	HOW TO USE IT
4.A.1. PO Box, Box &/or Route and Number	Should include all relevant descriptors and numbers. e.g. “PO BOX” (post office box), “BOX”, “R” (route), or “RR” (rural route). If the address is reported as “Route 16, Box 14-A”: Enter: ROUTE 16 BOX 14 A. If the only address provided is a post office box, box & / or route and number, complete item [4.A.1] . Proceed to ask about the intersection or street closest to the home location and enter this information in items [4.C.1-4] , described below. If a closest intersection is provided, enter “INTERSECTION” in upper case letters in item [4.C.2] , then record the information about both of the two intersecting streets in the note log using item [4.C1-4] format. If available, enter the name of the building at the street or intersection in item [4.E.1] .
4.B.1. Street Number Prefix	Are alphanumeric characters or character strings that may precede or follow the street number (item [4.B.2]) and may be separated from it by a hyphen (-). Hyphens (-) should be dropped at data entry. For example, the “B” in B-21 East Main Street, would be entered in item [4.B.1] and the “B” in 21-B East Main Street, would be entered in item [4.B.3] . Item [4.B.2] Street Number should include numeric data only. For the above examples, the “21” would be recorded in item [4.B.2] If the address includes “1/2” as in “21 ½ West Elm St”, “1/2” is a number suffix since it comes after a number so that is how is would be recorded 1, /, 2 in the set of boxes.
4.B.2. Street Number	
4.B.3. Street Number Suffix	
4.C.1. Street Name Prefix	Are typically street directions (e.g. EAST; NORTH; SOUTH; WEST), their common abbreviations (E; N; NO; S; SO; W), or combinations (NE; NW; SE; SW). Generally, only a street name suffix or prefix—but not both—are available. For example, if the address is reported as 21-B East Main Street, “East” would be entered in item [4.C.1] . However, “East” would be entered in item [4.C.4] if the address is reported as 21-B Main Street East.

Address Component	HOW TO USE IT
4.C.2. Street Name	Refers to the name of the street, avenue, etc. If the address is reported as 21-B East Main Street, then “Main” would be entered into item [4.C.2] . Digits should be used for entering numbered street names, e.g. for 1300 South Second Street, “2nd” would be entered in item [4.C.2] .
4.C.3. Street Name Type	Refers to the type of roadway used in the address. If the address is reported as 21-B East Main Street, then “Street” would be entered into item [4.C.3] . Special reference needs to be made to street name type abbreviations, since these are frequently used in addresses and often reflect idiosyncratic rather than standard abbreviations. A look-up table of these abbreviations is provided in the Data Entry System to help staff record the standard U.S.P.S abbreviations that are used for geocoding. This look-up table also translates commonly used (but non-standard) abbreviations into the U.S.P.S. abbreviations needed in HCHS/SOL.
4.C.4. Street Name Suffix	<p><u>Address entry Note:</u></p> <p>Numbered highway addresses can be challenging to record and require careful attention. Consider “1098 US Hwy 15-501 S”. It should be entered in three fields as follows: [4.B.2] Number = 1098, [4.C.2] Name = US HWY 15 501, and [4.C.4] Name Suffix = S. Please note that with this address, [4.C.2] Name may contain numbers (in this case, 15 501), and that [4.C.3] Name Type remains blank (although we know 15 501 is a highway). In other words, [4.C.2] Name is best defined in such cases by including both components (“US HWY” and “15 501”) in this single field.</p> <p>Occasionally some addresses seem to defy attempts to parse them without making assumptions. Such addresses are thankfully uncommon, but when these or similar problems arise, completely describe them in a note log.</p>
4.D.1. Unit Type	<p>Usually designate buildings, apartments, floors or other units in a residential complex or neighborhood. These units are often abbreviated in standard format, such as “BLDG” or “APT.” A look-up table of unit type abbreviations is also provided in the Data Entry System. If in doubt, enter the designation of the unit type and subtype in full. They are often labeled by alphanumeric identifiers. For example, if the address is reported as “Apartment A-1”, then item [4.D.1] Unit Type = APT; [4.D.2] Unit Type Identifier = A; [4.D.3] Unit Subtype = blank; and [4.D.4] Unit Subtype Identifier = 1.</p> <p>When a unit type and subtype are included in the same address, e.g. “Building A, Apartment 1”, record them as follows: [4.D.1] Unit Type = BLDG; [4.D.2] Unit Type Identifier = A; [4.D.3] Unit Subtype = APT; [4.D.4] Unit Subtype Identifier = 1. However, if the address provided only includes “A1”, [4.D.1] Unit Type = blank; [4.D.2] Unit Type Identifier = A; [4.D.3] Unit Subtype = blank; and [4.D.4] Unit Subtype Identifier = 1.</p>
4.D.2. Unit Type Identifier	
4.D.3. Unit Subtype	
4.D.4. Unit Subtype Identifier	
4.E.1. Other	Formal names of e.g. professional or business offices, residential neighborhoods or complexes, that may accompany street addresses are typically superfluous. They should be separated from the remainder of the address and recorded in this item, as illustrated in the example.
4.F.1. City	In completing this item, only standardized abbreviations of city can be used. These are Brklyn, CH, MI, and SD. All other names must be transcribed in full into the address entry panel, but to save time in transcribing cities, a look-up table of commonly encountered cities is provided in the DES. As is the case for other look-up tables in the DES, the table is displayed by placing the cursor on the field ([4.F.1] City in this case) and pressing F4. Entering the first letters of a city will highlight the closest match in the table. After verifying that the appropriate city is highlighted in the table HCHS staff can double-click the mouse or press the <Enter> key to import the city name into the data field on the form. If the city is not included in the table, pressing the <ESC> key will clear the look-up table so that the full name of the city can be entered.
4.G.1. County	Information for this item should not be problematic. If unavailable or suspect it can be compared to information in a look-up table.

Address Component	HOW TO USE IT
4.H.1. State	A table listing Postal Service two-character state abbreviations is provided at the end of this text, and a table of Location Codes are provided on the last page of the IDE form for use in questions 4.I.1, 14.I.1, 19.I.1., and 24.I.1
4.I.1. Country/Territory (Select code from list)	
4.J.1. Zip Code	Should be relatively straightforward. If available, Zip code information in 5+4 format should be transcribed in full, since they are more informative.

Q5. Length of residence. Ask the participant about how long she/he has lived at the current address, and prompt the participant by asking “Since”? Record the year, and if provided, the month and day.

Q6. -Q9

Ask the participant for a primary and secondary phone number, the type of phone, and the best times to reach the participant at each of these numbers.

Q10. 10.a. Ask the participant for an email address(es).

Q11. Ask the participant which method they would like to be reached.
If other, please specify.

C. Local contact 1

Mention to the participant:

“The HCHS / SOL center will contact you by mail or telephone once a year to answer a brief questionnaire about your health. Please provide the name and address of a relative or another person who can help us get in touch with you if we are unable to reach you at your current address.”

If the participant has the information, the interviewer asks which person is the preferred contact and enters the information as Contact 1 and gets clarification from the participant if the details are unclear.

If the participant does not have a written record of the addresses and phone numbers of possible contacts and is unable to provide a complete address and phone number for at least two contacts the interviewer needs to make arrangements for contacting the participant at home to obtain the information.

Note:

At the discretion of field centers at the time of scheduling the field center visit participants are asked to select three persons who can help us get in touch with him/her if in the future we are unable to reach the participant at their current address. This is done to give participants time to write down the addresses and phone numbers of the contact persons of their choice. With their instructions for the visit to the field center participants are reminded to have that information with them on the day of the visit.

If the field center practice is to ask for selection of contacts at time of scheduling, the interviewer should ask at time of visit:

“Since HCHC/SOL center will contact you once a year we would like to have the name and address of a relative or another person who can help us get in touch with you if we are unable to reach you at your current address. Did you bring this information with you?”

Q12. The title and names of the primary contact person are recorded.

Q13. Record the relationship without using abbreviations. If the contact person is unrelated record None, whether the contact is described as a friend, a neighbor, or in another role.

Q.13.a Is this an Alternate Respondent contact (ARE)?

If the participant has assigned this contact as an Alternate Respondent-ARE select "yes". If the participant is not clear see ARE form QxQ's and MOP 16 for additional information on ARE contacts), otherwise select "no".

Q14. Record the current home address of the primary contact following the item-by-item instructions listed for Q.4 for the participant's current address.

Q15. Request and record the primary contact's telephone number and type of phone.

Q16. -Q.16a Request and record email address(es) for the primary contact.

D. Local contact 2

Ask the participant to provide the same information for a second contact person. If already done prior to the examination ask to see the information and enter it on the IDE form with assistance from the participant as needed. If another contact person is not available/not provided, ask the participant if this information could be collected at later time, by phone. If the participant agrees, make a note on the Itinerary Form for a follow-up call to be scheduled during the exit interview. If the participant indicates that she/he does not have or does not wish to provide another contact person, add a note log to this effect and then go the end of the form.

Q17. The title and names of the secondary contact person are recorded.

Q18. Relationship and 18a. ARE contact. Follow instructions detailed in Q13a for contact 1.

Q19. Serves to record the current address of the secondary contact, following the item-by-item instructions detailed for Q.4.

Q20. Request and record the telephone number for the secondary contact.

Q21. Request and record email address(es) for the secondary contact.

E. Local contact 3

The participant is then asked to provide the same information for a third contact person. If the participants was notified prior to the examination ask to see the information for the third contact person and enter it on the form, asking for clarification if required. If a third contact person is not available/not provided, leave this section blank and go to the end of the form.

Table 1. Common and Official United States Postal Service Street Name Type Abbreviations (page 1 of 2)

Street Name Type	Abbreviation		CORNER CORNERS CORNERS	CORNER CORNERS CORNERS	COR COR COR COR	FORKS FORT FORT FORT	FRKS FORT FRT FT FT	FRKS FT FT FT
	Common	Official						
ALLEY	ALLEE	ALY						
ALLEY	ALLEY	ALY						
ALLEY	ALLY	ALY						
ALLEY	ALY	ALY						
ANNEX	ANEX	ANX						
ANNEX	ANNEX	ANX						
ANNEX	ANNX	ANX						
ANNEX	ANX	ANX						
ARCADE	ARC	ARC						
ARCADE	ARCADE	ARC						
AVENUE	AV	AVE						
AVENUE	AVE	AVE						
AVENUE	AVEN	AVE						
AVENUE	AVENU	AVE						
AVENUE	AVENUE	AVE						
AVENUE	AVN	AVE						
AVENUE	AVNUE	AVE						
BAYOO	BAYOO	BYU						
BAYOO	BAYOU	BYU						
BEACH	BCH	BCH						
BEACH	BEACH	BCH						
BEND	BEND	BND						
BEND	BND	BND						
BLUFF	BLF	BLF						
BLUFF	BLUF	BLF						
BLUFF	BLUFF	BLF						
BLUFFS	BLUFFS	BLFS						
BOTTOM	BOT	BTM						
BOTTOM	BOTTM	BTM						
BOTTOM	BOTTOM	BTM						
BOTTOM	BTM	BTM						
BOULEVARD	BLVD	BLVD						
BOULEVARD	BOUL	BLVD						
BOULEVARD	BOULEVARD	BLVD						
BOULEVARD	BOULV	BLVD						
BRANCH	BR	BR						
BRANCH	BRANCH	BR						
BRANCH	BRNCH	BR						
BRIDGE	BRDGE	BRG						
BRIDGE	BRG	BRG						
BRIDGE	BRIDGE	BRG						
BROOK	BRK	BRK						
BROOK	BROOK	BRK						
BROOK	BROOKS	BRKS						
BURG	BURG	BG						
BURGS	BURGS	BGS						
BYPASS	BYP	BYP						
BYPASS	BYPA	BYP						
BYPASS	BYPAS	BYP						
BYPASS	BYPASS	BYP						
BYPASS	BYPS	BYP						
CAMP	CAMP	CP						
CAMP	CMP	CP						
CAMP	CP	CP						
CANYON	CANYN	CYN						
CANYON	CANYON	CYN						
CANYON	CNYN	CYN						
CANYON	CYN	CYN						
CAPE	CAPE	CPE						
CAPE	CPE	CPE						
CAUSEWAY	CAUSEWAY	CSWY						
CAUSEWAY	CAUSWAY	CSWY						
CAUSEWAY	CSWY	CSWY						
CENTER	CEN	CTR						
CENTER	CENT	CTR						
CENTER	CENTER	CTR						
CENTER	CENTR	CTR						
CENTER	CENTRE	CTR						
CENTER	CNTER	CTR						
CENTER	CNTR	CTR						
CENTER	CTR	CTR						
CENTERS	CENTERS	CTRS						
CIRCLE	CIR	CIR						
CIRCLE	CIRC	CIR						
CIRCLE	CIRCL	CIR						
CIRCLE	CIRCLE	CIR						
CIRCLE	CRCL	CIR						
CIRCLE	CRCLE	CIR						
CIRCLES	CIRCLES	CIRS						
CLIFF	CLF	CLF						
CLIFF	CLIFF	CLF						
CLIFFS	CLFS	CLFS						
CLIFFS	CLIFFS	CLFS						
CLUB	CLB	CLB						
CLUB	CLUB	CLB						
COMMON	COMMON	CMN						
CORNER	COR	COR						
			Street Name Type	Abbreviation Common	Official	Street Name Type	Abbreviation Common	Official
			COURSE	COURSE	CRSE	FREEWAY	FREEWAY	FWY
			COURSE	CRSE	CRSE	FREEWAY	FRWY	FWY
			COURT	COURT	CT	FREEWAY	FWY	FWY
			COURT	CRT	CT	GARDEN	GARDEN	GDN
			COURT	CT	CT	GARDEN	GARDN	GDN
			COURTS	COURTS	CTS	GARDEN	GDN	GDN
			COURTS	CT	CTS	GARDEN	GRDEN	GDN
			COVE	COVE	CV	GARDEN	GRDN	GDN
			COVE	CV	CV	GARDEN	GDN	GDN
			COVES	COVES	CVS	GARDEN	GRDEN	GDN
			CREEK	CK	CRK	GARDEN	GRDN	GDN
			CREEK	CR	CRK	GARDENS	GARDENS	GDNS
			CREEK	CREEK	CRK	GARDENS	GDNS	GDNS
			CREEK	CRK	CRK	GARDENS	GRDNS	GDNS
			CRESCENT	CRECENT	CRES	GATEWAY	GATEWAY	GTWY
			CRESCENT	CRES	CRES	GATEWAY	GATEWY	GTWY
			CRESCENT	CRESCENT	CRES	GATEWAY	GATWAY	GTWY
			CRESCENT	CRESENT	CRES	GATEWAY	GTWAY	GTWY
			CRESCENT	CRSCNT	CRES	GATEWAY	GTWY	GTWY
			CRESCENT	CRSENT	CRES	GLEN	GLEN	GLN
			CRESCENT	CRSNT	CRES	GLEN	GLN	GLN
			CREST	CREST	CRST	GLENS	GLENS	GLNS
			CROSSING	CROSSING	XING	GREEN	GREEN	GRN
			CROSSING	CRSSING	XING	GREEN	GRN	GRN
			CROSSING	CRSSNG	XING	GREENS	GREENS	GRNS
			CROSSING	XING	XING	GROVE	GROV	GRV
			CROSSROAD	CROSSROAD	XRD	GROVE	GROVE	GRV
			CURVE	CURVE	CURV	GROVE	GRV	GRV
			DALE	DALE	DL	GROVES	GROVES	GRVS
			DALE	DL	DL	HARBOR	HARB	HBR
			DAM	DAM	DM	HARBOR	HARBOR	HBR
			DAM	DM	DM	HARBOR	HABR	HBR
			DIVIDE	DIV	DV	HARBOR	HBR	HBR
			DIVIDE	DIVIDE	DV	HARBOR	HRBOR	HBR
			DIVIDE	DV	DV	HARBORS	HARBORS	HBR
			DIVIDE	DVD	DV	HARBORS	HARBORS	HBR
			DRIVE	DR	DR	HAVEN	HAVEN	HVN
			DRIVE	DRIV	DR	HAVEN	HAVN	HVN
			DRIVE	DRIVE	DR	HAVEN	HVN	HVN
			DRIVE	DRV	DR	HEIGHTS	HEIGHT	HTS
			DRIVES	DRIVES	DRS	HEIGHTS	HEIGHTS	HTS
			ESTATE	EST	EST	HEIGHTS	HGTS	HTS
			ESTATE	ESTATE	EST	HEIGHTS	HT	HTS
			ESTATES	ESTATES	ESTS	HEIGHTS	HTS	HTS
			ESTATES	ESTS	ESTS	HIGHWAY	HIGHWAY	HWY
			EXPRESSWAY	EXP	EXPY	HIGHWAY	HIGHWAY	HWY
			EXPRESSWAY	EXPR	EXPY	HIGHWAY	HIWAY	HWY
			EXPRESSWAY	EXPRESS	EXPY	HIGHWAY	HIWY	HWY
			EXPRESSWAY	EXPRESSWAY	EXPY	HIGHWAY	HWAY	HWY
			EXPRESSWAY	EXPW	EXPY	HIGHWAY	HWHY	HWY
			EXPRESSWAY	EXPY	EXPY	HILL	HILL	HL
			EXTENSION	EXT	EXT	HILL	HL	HL
			EXTENSION	EXTENSION	EXT	HILLS	HILLS	HLS
			EXTENSION	EXTN	EXT	HILLS	HLS	HLS
			EXTENSION	EXTNSN	EXT	HOLLOW	HLLW	HOLW
			EXTENSIONS	EXTENSIONS	EXTS	HOLLOW	HOLLOW	HOLW
			EXTENSIONS	EXTS	EXTS	HOLLOW	HOLLOW	HOLW
			FALL	FALL	FALL	HOLLOW	HOLWS	HOLW
			FALLS	FALLS	FLS	INLET	INLET	INLT
			FALLS	FLS	FLS	INLET	INLT	INLT
			FERRY	FERRY	FRY	ISLAND	IS	IS
			FERRY	FRY	FRY	ISLAND	ISLAND	IS
			FERRY	FRY	FRY	ISLAND	ISLAND	IS
			FIELD	FIELD	FLD	ISLANDS	ISLANDS	ISS
			FIELD	FLD	FLD	ISLANDS	ISLANDS	ISS
			FIELDS	FIELDS	FLDS	ISLANDS	ISLANDS	ISS
			FIELDS	FLDS	FLDS	ISLANDS	ISLANDS	ISS
			FLAT	FLAT	FLT	ISLE	ISLE	ISLE
			FLAT	FLT	FLT	ISLE	ISLES	ISLE
			FLATS	FLATS	FLTS	JUNCTION	JCT	JCT
			FLATS	FLTS	FLTS	JUNCTION	JCTION	JCT
			FORD	FORD	FRD	JUNCTION	JCTN	JCT
			FORD	FRD	FRD	JUNCTION	JUNCTN	JCT
			FORDS	FORDS	FRDS	JUNCTION	JUNCTN	JCT
			FOREST	FOREST	FRST	JUNCTION	JUNCTN	JCT
			FOREST	FORESTS	FRST	JUNCTIONS	JCTIONS	JCTS
			FOREST	FRST	FRST	JUNCTIONS	JCTIONS	JCTS
			FOREST	FRST	FRST	JUNCTIONS	JCTIONS	JCTS
			FORGE	FORG	FRG	JUNCTIONS	JCTIONS	JCTS
			FORGE	FORGE	FRG	KEY	KEY	KY
			FORGE	FRG	FRG	KEYS	KEYS	KYS
			FORGES	FORGES	FRGS	KEYS	KEYS	KYS
			FORK	FORK	FRK	KNOLL	KNL	KNL
			FORK	FRK	FRK	KNOLL	KNOL	KNL
			FORKS	FORKS	FRKS	KNOLL	KNOLL	KNL

KNOLLS	KNLS	KNLS
KNOLLS	KNOLLS	KNLS
LAKE	LAKE	LK
LAKE	LK	LK
LAKES	LAKES	LKS
LAKES	LKS	LKS
LAND	LAND	LAND
LANDING	LANDING	LNDG
LANDING	LNDG	LNDG

PLAIN	PLAIN	PLN
PLAIN	PLN	PLN
PLAINS	PLAINES	PLNS
PLAINS	PLAINES	PLNS
PLAINS	PLNS	PLNS
PLAZA	PLAZA	PLZ
PLAZA	PLZ	PLZ
PLAZA	PLZA	PLZ
POINT	POINT	PT

STRAVENUE	STRVN	STRA
STRAVENUE	STRVNUE	STRA
STREAM	STREAM	STRM
STREAM	STREME	STRM
STREAM	STRM	STRM
STREET	ST	ST
STREET	STR	ST
STREET	STREET	ST
STREET	STRT	ST

Name Type	Abbreviation	
	Common	Official
LANDING	LNDNG	LNDG
LANE	LA	LN
LANE	LANE	LN
LANE	LANES	LN
LANE	LN	LN
LIGHT	LGT	LGT
LIGHT	LIGHT	LGT
LIGHTS	LIGHTS	LGTS
LOAF	LF	LF
LOAF	LOAF	LF
LOCK	LCK	LCK
LOCK	LOCK	LCK
LOCKS	LCKS	LCKS
LOCKS	LOCKS	LCKS
LODGE	LDG	LDG
LODGE	LDGE	LDG
LODGE	LODG	LDG
LODGE	LODGE	LDG
LOOP	LOOP	LOOP
LOOP	LOOPS	LOOP
MALL	MALL	MALL
MANOR	MANOR	MNR
MANOR	MNR	MNR
MANORS	MANORS	MNRS
MANORS	MNRS	MNRS
MEADOW	MDW	MDW
MEADOW	MEADOW	MDW
MEADOWS	MDWS	MDWS
MEADOWS	MEADOWS	MDWS
MEADOWS	MEDOWS	MDWS
MEWS	MEWS	MEWS
MILL	MILL	ML
MILL	ML	ML
MILLS	MILLS	MLS
MILLS	MLS	MLS
MISSION	MISSION	MSN
MISSION	MISSN	MSN
MISSION	MSN	MSN
MISSION	MSSN	MSN
MOTORWAY	MOTORWAY	MTWY
MOUNT	MNT	MT
MOUNT	MOUNT	MT
MOUNT	MT	MT
MOUNTAIN	MNTAIN	MTN
MOUNTAIN	MNTN	MTN
MOUNTAIN	MOUNTAIN	MTN
MOUNTAIN	MOUNTIN	MTN
MOUNTAIN	MTIN	MTN
MOUNTAIN	MTN	MTN
MOUNTAINS	MNTNS	MTNS
MOUNTAINS	MOUNTAINS	MTNS
NECK	NCK	NCK
NECK	NECK	NCK
ORCHARD	ORCH	ORCH
ORCHARD	ORCHARD	ORCH
ORCHARD	ORCHRD	ORCH
OVAL	OVAL	OVAL
OVAL	OVL	OVAL
OVERPASS	OVERPASS	OPAS
PARK	PARK	PARK
PARK	PK	PARK
PARK	PRK	PARK
PARKS	PARKS	PARK
PARKWAY	PARKWAY	PKWY
PARKWAY	PARKWY	PKWY
PARKWAY	PKWAY	PKWY
PARKWAY	PKWY	PKWY
PARKWAY	PKY	PKWY
PARKWAYS	PARKWAYS	PKWY
PARKWAYS	PKWYS	PKWY
PASS	PASS	PASS
PASSAGE	PASSAGE	PSGE
PATH	PATH	PATH
PATH	PATHS	PATH
PIKE	PIKE	PIKE
PIKE	PIKES	PIKE
PINE	PINE	PNE
PINES	PINES	PNES
PINES	PNES	PNES
PLACE	PL	PL
PLACE	PLACE	PL

Name Type	Abbreviation	
	Common	Official
POINT	PT	PT
POINTS	POINTS	PTS
POINTS	PTS	PTS
PORT	PORT	PRT
PORT	PRT	PRT
PORTS	PORTS	PRTS
PORTS	PRTS	PRTS
PRAIRIE	PR	PR
PRAIRIE	PRAIRIE	PR
PRAIRIE	PRARIE	PR
PRAIRIE	PRR	PR
RADIAL	RAD	RADL
RADIAL	RADIAL	RADL
RADIAL	RADIEL	RADL
RADIAL	RADL	RADL
RAMP	RAMP	RAMP
RANCH	RANCH	RNCH
RANCH	RANCHES	RNCH
RANCH	RNCH	RNCH
RANCH	RNCHS	RNCH
RAPID	RAPID	RPD
RAPID	RPD	RPD
RAPIDS	RAPIDS	RPDS
RAPIDS	RPDS	RPDS
REST	REST	RST
REST	RST	RST
RIDGE	RDG	RDG
RIDGE	RDGE	RDG
RIDGE	RIDGE	RDG
RIDGES	RDGS	RDGS
RIDGES	RIDGES	RDGS
RIVER	RIV	RIV
RIVER	RIVER	RIV
RIVER	RIVR	RIV
RIVER	RVR	RIV
ROAD	RD	RD
ROAD	ROAD	RD
ROADS	RDS	RDS
ROADS	ROADS	RDS
ROUTE	ROUTE	RTE
ROW	ROW	ROW
RUE	RUE	RUE
RUN	RUN	RUN
SHOAL	SHL	SHL
SHOAL	SHOAL	SHL
SHOALS	SHLS	SHLS
SHOALS	SHOALS	SHLS
SHORE	SHOAR	SHR
SHORE	SHORE	SHR
SHORE	SHR	SHR
SHORES	SHOARS	SHRS
SHORES	SHORES	SHRS
SHORES	SHRS	SHRS
SKYWAY	SKYWAY	SKWY
SPRING	SPG	SPG
SPRING	SPNG	SPG
SPRING	SPRING	SPG
SPRING	SPRNG	SPG
SPRINGS	SPGS	SPGS
SPRINGS	SPNGS	SPGS
SPRINGS	SPRINGS	SPGS
SPRINGS	SPRNGS	SPGS
SPUR	SPUR	SPUR
SPURS	SPURS	SPUR
SQUARE	SQ	SQ
SQUARE	SQR	SQ
SQUARE	SQRE	SQ
SQUARE	SQU	SQ
SQUARE	SQUARE	SQ
SQUARES	SQRS	SQS
SQUARES	SQUARES	SQS
STATION	STA	STA
STATION	STATION	STA
STATION	STATN	STA
STATION	STN	STA
STRAVENUE	STRA	STRA
STRAVENUE	STRAV	STRA
STRAVENUE	STRAVE	STRA
STRAVENUE	STRAVEN	STRA
STRAVENUE	STRAVENUE	STRA
STRAVENUE	STRAVN	STRA

Name Type	Abbreviation	
	Common	Official
STREETS	STREETS	STS
SUMMIT	SMT	SMT
SUMMIT	SUMIT	SMT
SUMMIT	SUMITT	SMT
SUMMIT	SUMMIT	SMT
TERRACE	TER	TER
TERRACE	TERR	TER
TERRACE	TERRACE	TER
THROUGHWAY	THROUGHWAY	TRWY
TRACE	TRACE	TRCE
TRACE	TRACES	TRCE
TRACE	TRCE	TRCE
TRACK	TRACK	TRAK
TRACK	TRACKS	TRAK
TRACK	TRAK	TRAK
TRACK	TRK	TRAK
TRACK	TRKS	TRAK
TRAFFICWAY	TRAFFICWAY	TRFY
TRAFFICWAY	TRFY	TRFY
TRAIL	TR	TRL
TRAIL	TRAIL	TRL
TRAIL	TRAILS	TRL
TRAIL	TRL	TRL
TRAIL	TRLS	TRL
TUNNEL	TUNEL	TUNL
TUNNEL	TUNL	TUNL
TUNNEL	TUNLS	TUNL
TUNNEL	TUNNEL	TUNL
TUNNEL	TUNNELS	TUNL
TUNNEL	TUNNL	TUNL
TURNPIKE	TPK	TPKE
TURNPIKE	TPKE	TPKE
TURNPIKE	TRNPK	TPKE
TURNPIKE	TRPK	TPKE
TURNPIKE	TURNPIKE	TPKE
TURNPIKE	TURNPK	TPKE
UNDERPASS	UNDERPASS	UPAS
UNION	UN	UN
UNION	UNION	UN
UNIONS	UNIONS	UNS
VALLEY	VALLEY	VLY
VALLEY	VALLY	VLY
VALLEY	VLLY	VLY
VALLEY	VLY	VLY
VALLEYS	VALLEYS	VLYS
VALLEYS	VLYS	VLYS
VIADUCT	VDCT	VIA
VIADUCT	VIA	VIA
VIADUCT	VIADCT	VIA
VIADUCT	VIADUCT	VIA
VIEW	VIEW	VW
VIEW	VW	VW
VIEWS	VIEWS	VWS
VIEWS	VWS	VWS
VILLAGE	VILL	VLG
VILLAGE	VILLAG	VLG
VILLAGE	VILLAGE	VLG
VILLAGE	VILLG	VLG
VILLAGE	VILLIAGE	VLG
VILLAGE	VLG	VLG
VILLAGES	VILLAGES	VLGS
VILLAGES	VLGS	VLGS
VILLE	VILLE	VL
VILLE	VL	VL
VISTA	VIS	VIS
VISTA	VIST	VIS
VISTA	VISTA	VIS
VISTA	VST	VIS
VISTA	VSTA	VIS
WALK	WALK	WALK
WALKS	WALKS	WALK
WALL	WALL	WALL
WAY	WAY	WAY
WAY	WY	WAY
WAYS	WAYS	WAYS
WELL	WELL	WL
WELLS	WELLS	WLS
WELLS	WLS	WLS

Table 2. Official United States Postal Service Unit Abbreviations

Unit	Abbreviation
APARTMENT	APT
BASEMENT	BSMT
BUILDING	BLDG
DEPARTMENT	DEPT
FLOOR	FL
FRONT	FRNT
HANGAR	HNGR
LOBBY	LBBY
LOT	LOT
LOWER	LOWR
OFFICE	OFC
PENTHOUSE	PH
PIER	PIER
REAR	REAR
ROOM	RM
SIDE	SIDE
SLIP	SLIP
SPACE	SPC
STOP	STOP
SUITE	STE
TRAILER	TRLR
UNIT	UNIT
UPPER	UPPR

Table 3. Official United States Postal Service Two-Character State Abbreviations

State*	Abbreviation
ALABAMA	AL
ALASKA	AK
AMERICAN SAMOA	AS
ARIZONA	AZ
ARKANSAS	AR
ARMED FORCES AFRICA	AE
ARMED FORCES AMERICAS (EXCEPT CANADA)	AA
ARMED FORCES CANADA	AE
ARMED FORCES EUROPE	AE
ARMED FORCES MIDDLE EAST	AE
ARMED FORCES PACIFIC	AP
CALIFORNIA	CA
COLORADO	CO
CONNECTICUT	CT
DELAWARE	DE
DISTRICT OF COLUMBIA	DC
FEDERATED STATES OF MICRONESIA	FM
FLORIDA	FL
GEORGIA	GA
GUAM	GU
HAWAII	HI
IDAHO	ID
ILLINOIS	IL
INDIANA	IN
IOWA	IA
KANSAS	KS
KENTUCKY	KY
LOUISIANA	LA
MAINE	ME
MARSHALL ISLANDS	MH
MARYLAND	MD
MASSACHUSETTS	MA
MICHIGAN	MI
MINNESOTA	MN
MISSISSIPPI	MS
MISSOURI	MO
MONTANA	MT
NEBRASKA	NE
NEVADA	NV
NEW HAMPSHIRE	NH
NEW JERSEY	NJ
NEW MEXICO	NM
NEW YORK	NY
NORTH CAROLINA	NC
NORTH DAKOTA	ND
NORTHERN MARIANA ISLANDS	MP
OHIO	OH
OKLAHOMA	OK
OREGON	OR
PALAU	PW
PENNSYLVANIA	PA
PUERTO RICO	PR
RHODE ISLAND	RI
SOUTH CAROLINA	SC
SOUTH DAKOTA	SD
TENNESSEE	TN
TEXAS	TX
UTAH	UT
VERMONT	VT
VIRGIN ISLANDS	VI
VIRGINIA	VA
WASHINGTON	WA
WEST VIRGINIA	WV
WISCONSIN	WI
WYOMING	WY

*Includes military "states" and possessions